

CONTINUING RESOLUTIONS of Christ the Good Shepherd Lutheran Church

(last updated on February 17, 2009)

CONTINUING RESOLUTIONS

C5.04.08. The congregation shall, at its Annual Meeting, elect laypersons to serve as voting members of the Synod Assembly and at meetings of any conference, cluster, coalition, or other area subdivision of which it is a member. The term of duty shall be one year, with no limit on serving successive terms. If a duly elected layperson is unable to perform these duties, the Congregation Council may, by simple majority vote, appoint another voting member of the congregation to serve for the remainder of that term.

C12.01.A07. The Congregational Council shall consist of twelve members.

C13.07.A09. The Christian Education Ministry is responsible for all aspects of education in support of the common faith for everyone associated with our community. These activities include formal classroom instruction for all ages, informal instruction, operation of the church's library, discussion groups, book clubs, Bible studies, seminars and lecture series.

C13.07.B99. The Property Ministry shall provide for the maintenance and upkeep of all the church's real property. This will include landscape maintenance, janitorial and clean up tasks and facilities usage. The committee shall also identify and/or assemble perceived capital facilities improvements to promote the safety, comfort and adaptability of the property and structures to the church's Mission. Such improvements will be scoped and prioritized for presentation to and consideration of the Church Council. The

Property Chair convenes the Property Committee meetings and reports Committee recommendations and property status to the Council.

C13.07.C06. The Financial Secretary shall have oversight of all gifts to the church's ministry including any special gifts, grants, etc. Periodic reports shall be issued to detail progress toward completion of pledges, etc. The Financial Secretary shall be selected from the congregation's membership by the Council for a three-year term, and may serve multiple terms.

C13.07.C08. The Memorial Secretary shall be responsible for handling the communications necessary to identify appropriate potential uses for restricted funds designated for memorials. This function is distinct from that of the Financial Secretary, who is responsible for maintaining the confidentiality of individual contributions, and that of the Treasurer, who is responsible for maintaining an accurate accounting of all funds, and that of the Congregational Council, which retains final authority over expenditures. The Memorial Secretary shall:

- a. follow the purchase or project from inception to completion, and maintain communications with the relevant ministries, such as the Finance Ministry and the Property Ministry, as well as with the family or estate associated with the memorial;
- b. authorize memorial-related expenses (in addition to the authorizations which would otherwise be needed for the expenditure);
- c. maintain the "memorial book" and other appropriate records of how memorial funds have been used;
- d. when appropriate, assist in arranging dedication services and notifying family members;
- e. when appropriate, oversee the purchase and installation of plaques.

The Memorial Secretary shall be selected from the congregation's membership by the Council for a three-year term, and may serve multiple terms.

C13.07.C99. The Finance Ministry shall exercise oversight of all the financial affairs of the congregation to make sure that they are being conducted efficiently, giving particular attention to the prompt payment of all obligations and to the regular forwarding of benevolence moneys to the synodical treasurer. It shall prepare a draft budget for the succeeding year, including this congregation's full indicated share in support of the wider ministry being carried on in its behalf by the Evangelical Lutheran Church in America and the Sierra Pacific Synod, and shall submit such budget to the church council for its action and later presentation to a congregational meeting. It shall, subject to the approval of the church council, be responsible for the congregation's investments and its total insurance program. The Treasurer and Financial Secretary shall be members of the committee and the Treasurer shall provide liaison with the Church Council.

C13.07.D99. The Stewardship Ministry shall function to evoke and promote the expression of Christian faith in daily living; to promote the Christian use of money; to diffuse knowledge of the congregation's local, national and world wide ministries; and to lead all its members to higher levels of proportionate giving for the Lord's work. This committee shall also be responsible for the annual pledge drive and other congregational efforts which lead to informed and grateful giving.

C13.07.E99. The Worship and Music Ministry shall assist the church council in seeing that the services of God's house are conducted regularly and in accordance with the liturgy of the Evangelical Church in America; that competent ushers are recruited and trained; and that hymnals and other devotional materials are provided and properly cared for. This committee shall supervise and strive to advance the welfare and effective service of the choirs of the congregation. It shall arrange for the care of parament, vestments and musical instruments and in consultation with the pastor(s), the organist and the choir director(s), it shall furnish musical supplies appropriate for use in the worship of a congregation of the Evangelical Lutheran Church in America.

C13.07.F99. The Evangelism Ministry shall stimulate and lead all members of the congregation in continuous and, from time to time, concerted endeavors to reawaken the spiritually indifferent and to reach others, who are as yet unwon, with the Gospel and attach them to Christ's Church. To this end, the committee shall devote itself to deepening spiritual life and shall periodically study the congregation in the context of its surrounding community.

C13.07.G99. The Social Action Ministry shall extend Christian compassion and helpfulness to the ill, the aged, the orphaned, the underprivileged, the imprisoned and, in general, to persons of all ages in need of aid in body and soul. It shall strive to enlist in these efforts as many as possible of the individual members and organizations of the congregation. This committee shall also have the duty to study social conditions, primarily in the local community, in order to bring the cleansing and healing light of Christian truth to bear upon critical problems through thoughtful Christian discussion of facts and issues. It shall lay before the church council proposals for action issuing from such study and discussion.

C13.07.H09. The Youth and Family Ministry shall seek to involve children and youth in all aspects of the life of the congregation; operate the church's nursery; promote the Christian development of young leaders; assist the church council and the congregation in the identification of the needs of children, youth, and families; and present to the church council proposals for strengthening the connections between church and home as a means of faith formation.

C13.07.I99. This congregation is a member of Stephen Ministry, a nondenominational lay caring ministry. The ministry consists of volunteers trained in skills necessary to carry God's Message of love and healing in the care of those members with special needs, as designated by the Pastor(s).